Welcome guide

2020-2021

I study at
L’Université
de Strasbourg
The climate of the Alsace plain is semi-continental. Temperature differences are very high from one season to the next.

**What is the weather like in Strasbourg?**

**WINTER**

- Between 0 and 5°C on average.
- Sometimes as low as -12°C.

**SUMMER**

- Between 14 and 26°C on average.
- Sometimes up to 38°C.

**How to get around?**

By bicycle thanks to its numerous cycle paths, on foot, or via the bus and tram network.
This guide is a very practical tool to help you prepare your arrival and stay in Strasbourg. In it, you will not only find administrative information but also more practical information about Unistra (University of Strasbourg). Whether you are coming as part of an international mobility, regular admission, to participate in a short term programme or internship, everything you need to know and the steps to follow are in here!

**Instructions for use**

Don’t get lost in translation
The French terms and expressions specific to each chapter are explained in this tab.

External Hyperlinks
Further information can be found on the linked websites.

Link to another page
You will find additional information in another chapter of this guide.

Search by keyword
Navigate using the index at the end of this guide. Words found in the index are explained in the glossary.

**Tips**

Are you viewing the pdf version?
The keyboard shortcut CTRL + F (PC) or CMD + F (MAC) will allow you to search for a word in the document.

Are you consulting the paper version?
Take notes, horn pages, paste post-it notes, etc. This guide will be your practical tool!

Prepare your reverse schedule
The ‘calendar’ tool on your phone or in your email box will allow you to add dates and steps not to be missed.

We are pleased to welcome you at the University of Strasbourg and to guide you throughout your stay.

Through this new experience, you will discover a dynamic student city, known for its history, its culture and its open outlook on Europe. You will also discover the university, which is proud to welcome you amongst more than 10 000 international students of 150 different nationalities.

Whether you are coming to pursue your studies as part of an international mobility, an internship or a short term programme, this guide aims to help you take part in this great dynamic and to fully enjoy your new adventure.

You will find a list of our integration events and our range of sports, cultural and associative activities, etc.

This guide also informs you about the steps to follow for a successful integration into our university: visa and residence permit applications, registration, organisation of your courses and assessments, our practical life advice, your Departure checklist, etc.

You will also find a list of contacts to answer your questions in the Who to contact? Address book section. Make the most of our welcome actions set up within the framework of the ‘Bienvenue en France’ label now! (International Sponsorship Programme).

Don’t know where to start? Follow the international student’s path detailed in the contents or proceed by keywords (page 62).

I hope this guide will help you prepare for your arrival and take advantage of the great opportunities our university has to offer.

Welcome to our university!

Find our presentation video of this welcome guide at the following address:

unistra.fr → international

Find our welcome video on the University of Strasbourg’s international page:

unistra.fr → international

This document does not in any way replace the official documents of the University of Strasbourg or those of government bodies, which take precedence. The information, contacts and costs indicated in this guide are those foreseen at the time of its publication. They are subject to change without notice. The information contained in this guide is subject to any changes in legislation.
What kind of student am I?

I am...

I am from a foreign university and I am part of an international mobility at the University of Strasbourg.

Part of an international mobility programme
You are part of an international mobility programme at the University of Strasbourg, for at least one semester, as part of a host or exchange programme (Erasmus+ or cooperation agreement between the University of Strasbourg and your home institution or a university network agreement such as Eucor - The European Campus).

Part of a multiple degree programme
You are part of an international mobility programme at the University of Strasbourg enabling you to obtain several degrees (your home university degree and a Unistra degree).

I am...

I am an independent international student and I am enrolling in a course at the University of Strasbourg.

You are coming from abroad to settle in and continue your studies at the University of Strasbourg in an initial training course.

I am...

I am an international student doing an internship or a short term programme at the University of Strasbourg.

You are coming to follow a specific training or a short internship in a laboratory, in a department or within a faculty/school/institute of the university.
Confirm my admission

**BEFORE YOUR ARRIVAL:**

**VIA THE PLATFORM IN USE**

- **If you are an independent international student:** remember to confirm your admission before your arrival via the platform in use (‘eCandidate’ or ‘Études en France’) or in some cases by email or post.

- **You are an international mobility student:** your application is generally submitted on the Moveon platform (or another platform depending on the organisation of your school/faculty/institute), and ‘Études en France’ for non-European students from the countries concerned.

**AS SOON AS YOU ARRIVE: AT YOUR HOST INSTITUTION**

Even if you have a pre-registration letter, you are not yet truly registered. You must then confirm your registration with the administration as soon as you arrive.

**TO CONFIRM YOUR ADMINISTRATIVE REGISTRATION, YOU WILL HAVE TO PAY:**

**CVEC: Student and Campus Life Contribution**

The CVEC is a membership fee that gives you access to university health services, sports, art and culture. Amount for 2020-2021: €92.

**Registration fees**

2020-2021: they are the same for all students.

- **‘Pass campus’**

**Important**

If you are part of an international mobility programme (Erasmus+, Hors Erasmus+ or Eucor - The European Campus), you will pay neither the registration fee nor the CVEC.

**Amounts of registration fees:**

unistra.fr → Formation → Admission, inscription et scolarité → Inscription à l’Université → Droits d’inscription

**Contact:**

mui-info@unistra.fr

**Check that my French**

is good enough

Most of the courses are held in French. You will generally be required to have a **B2 level**.

The language level required may be different for students in the international mobility programme.

Please contact your **CORI** (Correspondent for International Relations) at the University of Strasbourg or refer to the mobility management rules.

**Language levels**

According to the CEFR (Common European Framework of Reference for Languages)

<table>
<thead>
<tr>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Basic User</td>
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<tr>
<td>A2</td>
<td>Threshold</td>
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<tr>
<td>B1</td>
<td>Vantage</td>
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<tr>
<td>B3</td>
<td>Proficient</td>
</tr>
<tr>
<td>C1</td>
<td>Mastery</td>
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**To do before my arrival**

- Confirm your admission before your arrival via the platform in use (‘eCandidate’ or ‘Études en France’) or in some cases by email or post.

**Important**

Don’t get lost in translation

Check that your French is good enough

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**To do before my arrival**

- Confirm your admission before your arrival via the platform in use (‘eCandidate’ or ‘Études en France’) or in some cases by email or post.
You need a visa to study in France if:

- you are an international student and you come from a country outside the EEA (European Economic Area) and Switzerland;
- you do not already live in France and you do not yet have a residence permit.

Steps

If you have registered at the university via the ‘Études en France’ platform, your visa application will be transmitted automatically.

Otherwise, you will have to apply for a visa at the French embassy or consulate at your place of residence.

Different types of visas

Your visa will depend on the length of your stay in France:

If you stay less than 3 months in France:

**SHORT STAY STUDENT VISA**

Your visa may be marked:

- ‘court séjour pour études’ (short stay for studies) or
- ‘étudiant concours’ (student-in-competition)

depending on the nature of your stay.

If you will be staying from 4 months to 1 year in France:

**LONG-STAY STUDENT VISA**

Your visa will either be a:

- ‘Visa long séjour valant titre de séjour - VLS-TS’
  (long-stay visa valid as a residence permit)

The VLS-TS can be marked:

- ‘étudiant pour des études au niveau licence, master et doctorat’
  (student for studies at Bachelor, Master and Doctorate level);
- ‘passeport talent’ (talent passport) for certain doctoral students;
- ‘mention stagiaire’ (trainee mention).

or a:

- ‘visa long séjour temporaire - VLS-T’
  (temporary long-stay visa)

The VLS-T mainly concerns students coming for a short training period (in particular in the framework of exchanges) and professional trainees. It is not renewable and does not give the same rights as a VLS-TS.

If you need a visa to come to France, you will have to prove that you have a minimum of €615/month.

You will be able to prove this with:

- a scholarship certificate;
- a standing order from your bank;
- a proof of coverage by a guarantor in France.

Ask for the right visa as you will not be able to modify it after your arrival in France.

Remember to get a personal health insurance before your arrival as you will not be able to benefit from French health insurance.
Look for accommodation

Accommodation offers

Housing is one of the great challenges of student life, so it is best to start early! Find your accommodation among the solutions best suited to students.

- Video on the ‘Campus France’ website:
  - se_loger_pendant_ses_etudes
- And on the University of Strasbourg website:
  - unistra.fr → Vie des campus → Hébergement → Étudiants

UNIVERSITY HOUSING:

You are a student part of an international mobility:
You can apply for accommodation in the Crous’ university residence (‘Cités universitaires’ or ‘Maison universitaire internationale’), at the International Relations Department when you apply online at the University of Strasbourg.

You are a scholarship student (from the French government or from your government through ‘Campus France’):
The allocation of accommodation is made directly through ‘Campus France’.

For the other students:
There may be accommodation available for students (scholarship holders or not, French and internationals) arriving outside the September start period.

Find a guarantor

To apply for accommodation, you must have a guarantor*. There are several solutions:

- Garantie Visale (proposed by ‘Action logement’):
  If you live in a private accommodation and have no one to turn to, and depending on the eligibility criteria, you can benefit from the Visale guarantee for free.
  To do so, you must submit your application before signing the lease and have a valid residence permit.

- LOCA-PASS (offered by ‘Action logement’):
a free service that offers you an advance payment or payment of the security deposit.

PRACTICAL TOOLS TO FACILITATE YOUR SEARCH

- ‘Agora de rentrée’
  From the end of August to mid-September, a multi-service counter is set up to answer your questions about housing and to carry out your administrative procedures (CAF, Crous, ‘Action logement’).

- Housing Guide - International students
  → unistra.fr → Vie des campus → Hébergement → Guide du logement pour étudiants et chercheurs internationaux

- Housing Counsellor
  You can get advice and help with your housing search from a housing advisor.
  Contact: info-logement@unistra.fr
  Maison universitaire internationale – Bureau N°4
  11, presqu’île André Malraux, 67100 Strasbourg

Don’t get lost in translation

Crous
Crous is a public organisation. Its role is to improve students’ living conditions (social aid, housing, catering, reception of foreign students, etc.). The Crous handles university residences and housing estates in France.

Don’t get lost in translation

Guarantor
Person (family member, friend, third party) or legal entity (company, bank, association) who commits to paying the tenant’s rent, in the event of the tenant’s insolvency.

important

Do not pay out any money before you have visited the accommodation or signed a rental agreement. For legal advice or assistance in housing matters, you can contact the ADIL (Agence Départementale pour l’Information sur le Logement) free of charge.

Contact: adil7.org

The Crous accommodation is intended for students with a small budget. Space is therefore limited.
In France, it is compulsory to insure your accommodation. This insurance allows you to be covered in the event of damage in your home (water damage, theft, fire, etc.).

In order to be covered by Civil Liability insurance, make sure it is included in your multi-risk home insurance policy. You can take out insurance with your bank or a private insurer.

The cost is between €20 and €80 per year, depending on the additional cover chosen.

If you stay in France for more than three months, it is advisable or mandatory in some cases to open a bank account to enable you to:

Receive your scholarship, salaries, Housing Benefit and reimbursement of medical expenses.

Obtain a credit card (used for most procedures and fee payments).

Obtain a 'relevé d’identité bancaire' - RIB (bank details) to pay your rent, bills or to be paid by bank transfer.

You will be able to open a bank account in any bank in France. In order to facilitate your steps, we invite you to:

→ Ask your bank in your country of origin if it is associated with a French network;
→ Find out about the different online banks (free bank card);
→ Contact the ‘Maison universitaire internationale’ for a list of banks located near the Esplanade campus (main campus).

Opening an account is generally free of charge but some services may be subject to a fee.

In France, opening a bank account is a right:

→ service-public.fr
→ Argent → Banque
→ Comptes bancaires
→ Droit au compte

More information:
→ etudiant.gouv.fr/cid132966/assurer-son-logement-quettes-obligations-legales.html

Examples of insurance:
• mgei.fr/assurances
• assistance-etudiants.com
• assurances-etudiants.com

Insurance Comparator:
→ quechoisir.org
→ Argent assurance
→ Assurance habitation
→ Comparateur assurance habitation

Contact:
mui-info@unistra.fr
In order to study in favourable conditions, you must have financial resources adapted to the cost of living in Alsace.

How much does it cost?

The first month after your arrival is always the most expensive. This budget allows you to estimate the amount you need to plan for your stay:

Main expenses for the first month

<table>
<thead>
<tr>
<th>Expense</th>
<th>Cost Range</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Rent</strong></td>
<td>between €200 and €800</td>
</tr>
<tr>
<td><strong>Deposit for the accommodation (1 month’s rent)</strong></td>
<td>between €200 and €800</td>
</tr>
<tr>
<td><strong>Multi-risk home insurance</strong></td>
<td>between €20 and €80/year</td>
</tr>
<tr>
<td><strong>Other installation costs (phone, electricity, internet, etc.)</strong></td>
<td>up to €100</td>
</tr>
<tr>
<td><strong>Health insurance subscription (optional)</strong></td>
<td>between €70 and €300/year</td>
</tr>
<tr>
<td><strong>Mobile phone</strong></td>
<td>between €2 and €10/month, depending on the offers</td>
</tr>
<tr>
<td><strong>Internet box</strong></td>
<td>between €10 and €30/month, depending on the offers</td>
</tr>
<tr>
<td><strong>Transports (CTS)</strong></td>
<td>between €4 and €27.60/month</td>
</tr>
<tr>
<td><strong>University tuition fees (excluding students on international mobility)</strong></td>
<td>between €113 and €601</td>
</tr>
<tr>
<td><strong>Hairdresser</strong></td>
<td>between €20 and €45</td>
</tr>
<tr>
<td><strong>Laundromat</strong></td>
<td>between €3 and €5</td>
</tr>
<tr>
<td><strong>General medical consultation</strong></td>
<td>€23</td>
</tr>
<tr>
<td><strong>CVEC (Contribution Vie Étudiante et de Campus)</strong></td>
<td>€92 for the 2020-2021 academic year</td>
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<tr>
<td><strong>Important</strong></td>
<td>With the ‘Pass campus’ (student card), you can benefit from student discounts in certain shops and businesses.</td>
</tr>
</tbody>
</table>

**Daily living expenses**

- **Sandwich** between €4 and €6
- **Baguette** typical long shaped French bread between €0.50 and €2
- **Coffee** between €0.50 and €2
- **Small beer** about €2.50
- **Tarte flambée** (local speciality) between €6 and €11
- **A meal at the university restaurant** between €3 and €5
- **Bread** between €0.50 and €2
- **A meal at the university restaurant** between €3 and €5
- **Sandwich** between €4 and €6
- **Small beer** about €2.50
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- **Small beer** about €2.50
- **Tarte flambée** (local speciality) between €6 and €11
- **A meal at the university restaurant** between €3 and €5
- **Bread** between €0.50 and €2
- **A meal at the university restaurant** between €3 and €5

**I am a working student**

You will be able to work in France outside of your studies up to 60% of the legal working time (964 hours/year) if:

- **You are a student from an EEA country** (European Economic Area);
- **You have a valid student residence permit or a visa worthy of a residence permit (VLS-TS)** bearing the words ‘autorisé à travailler’ (authorised to work).

Doctoral students with a VLS-TS mentioning ‘passeport talent pour un doctorat’ (passport talent for a doctorate) are not allowed to have a side job.

 Algerian students will be able to work in France up to 50% of the legal working time.
To do before my arrival

Benefit from financial aid

Find a student job compatible with your studies on:

- The university website:
  - unistra.fr
  - Vie des campus
  - Jobs étudiants

- The Jobaviz website of the Crous:
  - jobaviz.fr

- The MGEL website:
  - mgel.fr
  - Services et Avantages
  - Le service Emploi
  - Consulter les offres

Housing benefit

To find out whether you can benefit from financial aid for housing (APL or ALS) paid by the CAF ('Caisse d’allocations familiales') and how much, make a simulation:

- caf.fr
  - Caf du Bas-Rhin
  - Mes services en ligne
  - Faire une simulation OU Faire une demande de prestation
  - Le logement
  - Aide au logement

This request is to be made online, as soon as you find an accommodation. The amount may vary according to the price of your rent, your resources, etc.

You must have a rental contract in your name, have opened a bank account and, if necessary, have a valid residence permit or VLS-TS.

→ CAF instructions manual: applying for Housing Benefit
  - caf.fr
  - Actualités
  - 25.07.19 Aide au logement étudiant

Contact:
CAF du Bas-Rhin
22, route de l’Hôpital,
67092 Strasbourg CEDEX

Other financial support

To find out about all the scholarship programmes that may concern you, check out the ‘Campus France’ scholarship list.

- campusbourses.campusfrance.org/fria/bourne/#/catalog

Here is a selection:

- Erasmus+ scholarship from the European Union

- Crous: you must have been living in France for more than two years and be registered for tax purposes in France. The DSE ('Dossier Social Étudiant') allows you to apply for a grant and housing at the same time.

- French government scholarship (on nomination): before your departure, contact the cultural service of the French Embassy in your country of origin.

- IDEX scholarship (upon nomination by the courses offering this scholarship within the University of Strasbourg).

- Eiffel Excellence Scholarships: you have an excellent academic record and wish to continue your studies in France at master’s or doctoral level.

Contact:
Eiffel Office - le Campus européen,
Institut Le Bel Campus Esplanade
campus-europeen@unistra.fr

- Eucor mobility aid - The European Campus: if you are part of a mobility within the framework of Eucor - The European Campus, your home university (University of Freiburg, University of Basel, Karlsruher Institut für Technologie) can finance part of your travel costs.

Contact:
Cellule Eucor - Le Campus européen,
Institut Le Bel Campus Esplanade
campus-europeen@unistra.fr

Important
Please enquire at least 6 months in advance about the scholarship programmes.
To do before my arrival

To do as soon as I arrive

My information...
Participate in short term programmes

Short programmes organised by the International Relations Department (DRI)

The International Relations Department organises short term programmes as part of various international partnerships. These programmes, often in English, are tailor-made to meet the demands of our partners and can cover different themes in several fields:

- ART, LITERATURE, LANGUAGES
- HUMAN AND SOCIAL SCIENCES
- SCIENCE AND TECHNOLOGY
- HEALTH
- LAW, ECONOMICS AND MANAGEMENT, POLITICAL AND SOCIAL SCIENCES

A linguistic and cultural programme is also offered in addition to the courses: introduction to the French language, introduction to the Alsatian language, discovery of the city, the region or the European institutions.

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Short term FLE programmes
French as a Foreign Language

DAI French language internship (Welcome and Integration Scheme for foreign students enrolled in international exchange programmes)

- **two-week internship**
  - mid-August - end of August

For students part of an international mobility who start their academic year in September.

To take part in this programme, you must be enrolled in a French language course and have a B1 level (level certificate: DELF B1 or TCF B2).

Programme:
- French as a Foreign Language courses (FLE);
- activities and cultural visits;
- accommodation in a hall of residence.

Contact:

- dri-logementconventioncrous@unistra.fr

This course is organised by the International Relations Department, in partnership with the IIEF, the Crous and the Eurometropole of Strasbourg.

Individual French language course

- **two-week internship**
  - mid to late August

For international students who start the academic year in September.

To do this internship, you must have a B1 level.

Contact:

- iief@unistra.fr

This internship is offered by the University of Strasbourg (IIEF) under the ‘Bienvenue en France’ label.

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Short term programmes organised by my faculty/school/institute

Check with your faculty/school/institute to find out if they organise short term programmes, sometimes called summer or winter schools. These programmes usually last from several days to several weeks.

Here is a selection of these programmes:

Centre d’études internationales de la propriété intellectuelle (CEIPI)
CEIPI organises training seminars to deepen your knowledge in the intellectual property field.

The centre’s website:  www.ceipi.edu/en
Programme:  Students > Training seminars
or  www.ceipi.edu/en/training-seminars

École d’ingénieurs Télécom Physique
Télécom Physique Strasbourg is organising two short term programmes around the themes of medical robotics and information technologies for health, photonics for health and medical image processing.

School’s website:  www.telecom-physique.fr/en/school/about-us
Winter school Programme:  www.master-iriv.fr/m1/winnerschool
Tih Programme:  www.master-iriv.fr/international/tih-program

Faculté de Physique et Ingénierie
The Faculty of Physics and Engineering organises summer schools with different themes every year.

Faculty’s website:  physique-ingenerie.unistra.fr
Programme:  esc.u-strasbg.fr

Faculté de Chimie
The Faculty of Chemistry organises a summer school every two years around the theme of chemistry and chemoinformatics.

Faculty’s website:  infochim.u-strasbg.fr
Programme:  infochim.u-strasbg.fr/spip.php?rubrique259

Register and choose my courses

On arrival in Strasbourg, you will have to register administratively and academically. These registrations are carried out at your faculty/school/institute.

If you are continuing your studies at the University of Strasbourg afterwards, you will have to renew your registration at the beginning of each year.

Contact:  mui-info@unistra.fr

Learning agreement

If you are part of an international mobility, you must finalise your registration at the University of Strasbourg by completing your academic registration (on the basis of the mobility contract and any modifications). Do not miss this compulsory step in order to be able to take part in your courses and exams.

Please contact your faculty/school/institute to find out when and how to complete your academic registration.

Digital access: activate your Unistra account

Your administrative registration entitles you to access the university’s digital services via your Unistra account.

You must activate your Unistra account at ernest.unistra.fr

Click on ‘Activation du compte’ and follow the instructions, you will get the login and choose a password: it’s quick but requires the registration information (certificate of schooling or ‘Pass campus’).

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Get my ‘Pass campus’ (Student card)

The ‘Pass campus’ is the student card of the University of Strasbourg. You will receive it on arrival by picking it up at your tuition’s office.

Your ‘Pass campus’ includes contactless payment, recharges online and includes the following services:

→ payment for meals at the Crous restaurants and cafeterias;  
  
  To load your ‘Pass campus’:
  → izly.fr

→ borrowing books from all the libraries of the Alsatian region universities;

→ printing/scanning/photocopying;

→ access to university health care;

→ access to university life;

→ access to sports activities;

→ access to the ‘Carte culture’ (culture card) package.

Your ‘Pass campus’ will have a sticker on it to prove its validity for the current year and grants your access to sports, cultural, health and university life activities.

→ ‘Carte culture’ (Culture card) package, page 37

The ‘Pass campus’ is part of the ‘European Student Card’ scheme. You will then be able to assert your student status in the other participating European universities.

→ europeanstudentcard.eu

If you are an internship student, you will need to apply to the Human Resources Manager of your faculty/school/institute for a ‘Pass campus’. (Free of charge).

Familiarise myself with the campus

Map of the University of Strasbourg

Check out the interactive campus map to help you find your way around the campus and find the resources you need. To simplify your travels, use the search function.

→ plans.unistra.fr

The ‘Map of Strasbourg’, page 2, will also give you an overview of student life in the heart of Strasbourg (university restaurants, libraries, campus, etc.).

Maison universitaire internationale

The ‘Maison universitaire internationale’ (MUI: International University House) is the emblematic place for the international welcome of the University of Strasbourg. Today, the MUI brings together the various central services of the university which welcome international visitors:

→ the Erasmus+ Mobility centre, the non-Erasmus+ Mobility centre and the international Relations department’s ‘Bienvenue en France’ centre;

→ the Euraxess Centre of the Research and Development Department;

→ the Office for the reception of international students of the University of Strasbourg and the migrant welcoming office;

→ the cross-border university grouping office ‘Eucor - The European Campus’.

→ unistra.fr
→ international
→ Vos interlocuteurs
→ La Maison universitaire internationale

International University House – University of Strasbourg
11, presqu’île André Malraux 67100 Strasbourg
(Ground floor of the building)
03 68 85 66 49 / mui-info@unistra.fr
Apply for my student residence permit

First application for a residence permit / validate your visa

- Most frequent case: you have a visa for a duration of 4 months to 1 year with the mention ‘Étudiant’ (Student) or ‘Passeport Talent’ (Talent Passport).

- If your visa has a duration of 3 months (Algerian students): you will have 2 months to apply for your residence permit at the ‘Préfecture’, as soon as you arrive in France.

- If you were a minor when you applied for your visa (mention ‘mineur-scolarisé’ school-going minor): you will have to apply for your residence permit 2 months before your majority, at the ‘Préfecture’.

- If your visa bears the mention ‘dispense de carte de séjour’: you do not need to do anything.

You will need your passport, a permanent address in France and a credit card to pay the tax stamp. To complete the validation, you will also have to pay an issuing fee which can be paid online:

Website of the General Directorate for Foreigners in France:

→ administration-etrangers-en-france.interieur.gouv.fr/particuliers

You will need your passport, a permanent address in France and a credit card to pay the tax stamp. To complete the validation, you will also have to pay an issuing fee which can be paid online:

→ timbres.impots.gouv.fr

or at a tobacconist’s (electronic tax stamp, ‘Titre pour étrangers’).

Remember to keep the confirmation sent to you in PDF format following your validation. You may be asked for this document during your administrative procedures.

Renewing your residence permit

You must apply to renew your residence permit within 2 months before the end of the validity of your VLS-TS or your residence permit:

- valid VLS-TS or residence permit
- 2 months before the end: apply to renew your residence permit
- end of the validity

- SVU-Mission accueil
  The services of the ‘Préfecture’ are present from September to November to manage your file.

  Contact: Bâtiment le Platane, allée René Capitant, 67084 Strasbourg Cedex
  svu-accueil@unistra.fr / 03 68 85 60 10

- At the ‘Prefecture du Bas-Rhin’
  by appointment the rest of the year.

  Contact: 03 88 21 65 42
  etrangers-titresdesejour@bas-rhin.gouv.fr

  → bas-rhin.gouv.fr

  Rights and obligations:
  → service-public.fr
  → Etranger
  → Etranger en France
  → Titre de séjour et document de circulation

Please note that if you apply for the renewal of your residence permit after the deadline, you will have to pay a fee of €180 (except in cases of force majeure or presentation of a valid visa).

Contacts:

→ ‘Direction générale des étrangers en France’ (Directorate General For Foreigners in France):
  0806 001 620 / dgef-support@interieur.gouv.fr
  ou
→ University of Strasbourg:
  mui-info@unistra.fr or dri-contact@unistra.fr
Take care of my health

In France, there are two organisations that complement each other to cover the majority of your health expenses:

- One is free and compulsory: health insurance
- The other you have to pay for and is optional: the complementary health insurance

Health insurance

Subscription to health insurance (social security) is compulsory and free and can be applied for online at: etudiant-etrange.com. You must have finalised your registration at the university to register.

You will have to advance your medical expenses for the first few months. Don’t panic, refunds are retroactive to your date of registration at the university.

- **Video (Youtube - Campus France Paris)**
  > « La sécurité sociale pour les étudiants étrangers »

- **If you are a student from an EEA (European Economic Area) country or Switzerland:**
  you do not have to register for health insurance and must apply for the European Health Insurance Card (EHIC) from the social protection body in your home country.

  Consult the period of validity by country of issue:
  > cleiss.fr → Particuliers

- **If you are from Québec and you are part of an international mobility:**
  you will not have to register for health insurance if you present forms SE 401–Q–102 bis or SE 401–Q–106 when you register at the university.

- **If you are doing an internship:**
  you will not be able to register for health insurance since you will not be registered at university. The same applies to students over the age of 28. You will then have to take out personal insurance.

Complementary health insurance

Subscription to a complementary health insurance company is not mandatory but will enable you to be reimbursed for the rest of the costs not covered by the health insurance. You will have to pay for this subscription.

You can choose the complementary health insurance of the CPAM (Caisse Primaire d’Assurance Maladie) or a student complementary health insurance (LMDE, SMEREP, MGEL, etc.).

University Health Service (SSU)

As an international student, you will benefit from the university’s health services:

- Anonymous screening and treatment of sexually transmitted infections
- Prescribing and carrying out vaccinations
- Workshops on stress management, relaxation/sophrology, reflexology
- First aid training
- Support and integration of disabled students
- Specialist medical consultations (gynaecology, nutrition, emergencies, sports medicine, smoking cessation, medical advice, absence certificates)

**University Health Service (SSU):**
[Contact: sante.etudiants@unistra.fr]
6, rue de Palerme 67000 Strasbourg
Make an appointment at: 03 68 85 50 24
Or on Doctolib: → doctolib.fr → SSU Strasbourg
Other campuses: → sante.unistra.fr

**CAMUS (UNIVERSITY MEDICAL-PSYCHOLOGICAL RECEPTION CENTRE IN STRASBOURG)**

You will also have the possibility to consult psychologists, psychiatrists, social workers present at the Camus by appointment. These consultations are individual, confidential and free of charge.

**Contact: Le Camus**
6, rue de Palerme, 67000 Strasbourg
camus@unistra.fr / 03 88 52 15 51

**Important**
Present your ‘Pass campus’ and, if possible, your vaccination record during visits.

To do as soon as I arrive
Integrate into student life

To do as soon as I arrive

⇒ Back to contents
Integrate into student life

Digital and wi-fi access

You will be able to access the main digital services via Ernest, the digital and social working environment.

- **Student e-mail address:**
  - partage.unistra.fr

- **Moodle Platform:**
  - ernest.unistra.fr
  - Licence d’applications
  - Moodle

- **Examination results:**
  - ernest.unistra.fr
  - Scolarité → Mes examens → Résultats d’examens

- **Computer rooms:**
  - services-numeriques.unistra.fr
  - Catalogue des services → Pédagogie

- **Online schedule:**
  - ernest.unistra.fr
  - Licence d’applications → Mon emploi du temps

- **Virtual Library:**
  - bu.unistra.fr

- **Seafie, to share and store your documents:**
  - seafie.unistra.fr

To activate your Unistra account:
- ‘Register and choose my courses’, page 27
- ernest.unistra.fr
- Connexion → Locate the application launcher in the upper right corner of the screen.

Important

You will be able to access the wi-fi network (Osiris or Eduroam) on almost all campuses and university sites from your computer, tablet or smartphone using your Unistra account credentials.

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**Benefit from the university’s service offer**

**Digital and wi-fi access**

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**To activate your Unistra account:**
- ‘Register and choose my courses’, page 27
- ernest.unistra.fr
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You will be able to access the wi-fi network (Osiris or Eduroam) on almost all campuses and university sites from your computer, tablet or smartphone using your Unistra account credentials.

**Libraries**

The University’s 26 libraries, present on all campuses, offer you access to more than one million books on all areas of teaching and research. You will also be able to request training in information research or reserve rooms for group work.

The libraries are open continuously from Monday to Friday. Some are open until 11 pm and even on weekends.

The National and University Library of Strasbourg (BNU) is also open to students.

Thanks to Eucor - The European Campus, you will also have access to the libraries of the Universities of Basel, Freiburg, Haute Alsace and the Karlsruher Institut für Technologie.

**‘Carte culture’ (Culture card) package**

This package is integrated into your ‘Pass campus’. You can then benefit from preferential rates at more than 80 cultural partners in Alsace:
- **Shows, concerts, festivals:** €6;
- **Cinemas:** €3, €4 or €5;
- **Museums:** free entrance.

You will also be able to attend cultural events: visits, meetings, performances on campus or participate in artistic activities, the ‘Ateliers à la Carte’, which are open to all students.

Contact:
- ateliers.alacarte@unistra.fr

More general information request:
- infos@carte-culture.org

**Cinema**
- Shows, concerts, festivals: €6;
- Cinemas: €3, €4 or €5;
- Museums: free entrance.

**Concert**
- €6;
- €3, €4 or €5;
- Free entrance.

**Festival**
- €6;
- €3, €4 or €5;
- Free entrance.

**Museum**
- Free entrance.

**Show**
- €6;
- €3, €4 or €5;
- Free entrance.

**More general information request:**
- infos@carte-culture.org
To do sports and/or an artistic activity adapted to your student schedule, the university’s sports service offers more than 60 activities in the following areas:

- **Fitness**
- **Team sports**
- **Combat sports**
- **Aquatic and nautical activities**
- **Racket Sports**
- **Target sports**
- **Gymnastics**
- **Dancing, etc.**

You will also be able to take part in skiing, snowboarding, hiking or even skydiving outings and take part in competitions.

Most sports activities are included in your ‘Pass campus’. For some activities only, you will be asked to pay an additional fee. Registration for courses is done at the beginning of each semester (requires to have received your ‘Pass campus’).

There are many student associations at the university that regularly organise meetings, cultural events, parties and conferences.

- **List of student associations:**
  - [unistra.fr](http://unistra.fr)
  - [Vie des Campus](https://viecampus.unistra.fr)
  - [Vie universitaire](https://vieu.unistra.fr)
  - [Annuaire des associations étudiantes du site Alsace](https://assoetu.sdealsace.fr)

Contact your faculty/school/institute to find out about their student associations. Don’t hesitate to contact them, they will be able to help and accompany you on your arrival and throughout the year.

The online course and conference platforms will be open to you. Here is a selection of them:

- **Moodle**, the university’s course platform:
  - [moodle.unistra.fr](http://moodle.unistra.fr)

- **FUN-MOOC**, proposed by ‘France Université Numérique’:
  - [fun-mooc.fr/cours](http://fun-mooc.fr/cours)

- **CanalC2**, the university’s web television on scientific symposia and conferences:
  - [www.canal2.tv](http://www.canal2.tv)

- **UTV**, the university’s web television devoted to cultural, scientific and associative life:
  - [utv.unistra.fr](http://utv.unistra.fr)

- **UOH** (Université Ouverte des Humanités), the digital university offering open access resources in the fields of human and social sciences, literature, arts and languages:
  - [uoh.fr](http://uoh.fr)

- **France Culture Plus**, the student webmedia offering courses and conferences from universities and grandes écoles:
  - [plus.franculture.fr](http://plus.franculture.fr)

Information and registration:
- [sport.unistra.fr/en](http://sport.unistra.fr/en)
- [Service des sports](http://service.desports.unistra.fr)
- [S’inscrire aux activités](http://sinscription.unistra.fr)

Contact:
- Eva Froehlicher
- [efroehlicher@unistra.fr](mailto:efroehlicher@unistra.fr)
- External Communications Officer
University calendar

- **1st semester:**
  - starts at the beginning of September and ends at the end of January
- **2nd semester:**
  - begins at the end of January and ends at the beginning of June

**Welcome and integration events**

**AGORA WELCOME EVENTS**

- **First half of September**
  - Esplanade Central Campus

**Contact:**

- svu-accueil@unistra.fr

**INTERNATIONAL STUDENT WELCOME DAYS (JAE & JAI)**

- **Early September**
  - Esplanade Central Campus

The International Relations Department welcomes newly arrived international students at the beginning of each semester. This is an opportunity to discover the university and to meet other international students. An event not to be missed!

**BACK TO SCHOOL CULTURAL PROGRAMMING**

- **Alternative Campus**
  - **Early September**
  - Esplanade Central Campus

- **La Guinguette culturelle**
  - **Mid-October**
  - Palais Universitaire

- **Concert - Orchestre philharmonique de Strasbourg**
  - **Mid-September**
  - Palais Universitaire

- **Perf’fusions**
  - **Mid-September**
  - Esplanade Central Campus

It consists of a multiservice counter and events to get your stay off to a good start and get to know your new environment: housing (CAF, 'Action logement', Crous), health insurance, transport, the city, institutions, university services ('Pass campus', 'Carte culture', digital services, library, sport, etc.).

**EVENT PROGRAMMING OF ‘STRASBOURG AIME SES ÉTUDIANTS’ (STRASBOURG LOVES ITS STUDENTS)**

‘Strasbourg aime ses étudiants’ organises several free events including ‘La Nuit des Etudiants du Monde’, a welcome evening for international students. You will also be able to take part in visits (discovery of the city, European institutions) as well as evening visits to the museum.

- 🎉 🎉

Due to the Coronavirus (COVID-19) health crisis, the dates or organisation of some of the following events may be modified or cancelled.

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Cultural workshops

If you are studying in the second or third year of your Bachelor’s degree, you will then be able to discover or deepen an artistic/cultural practice and validate 3 ECTS credits in the framework of the free EU (teaching unit). You can only validate 3 ECTS credits per academic year (either during the first semester or during the second).

There are also artistic and cultural workshops open to all students without validation of ECTS credits.

Alumni Relations Department

Join the Alumni network to participate in virtual (webinars) and real (afterworks) events on professional topics.

Student Associations

Student associations organise back-to-school days in conjunction with your faculty/school/institute.
Succeed in my academic year
Courses and evaluation

Courses are organised by semesters and modules called ‘Unités d’Enseignement - UE’ (Teaching Units). You will have to obtain 30 ECTS credits of courses per semester, i.e. 60 ECTS credits for one year. These credits are associated with obtaining a UE.

For more information on equivalences between French and foreign diplomas:
→ campusfrance.org/en → Studying → French degrees, LMD system and equivalences

ECTS credits
The term ECTS means European Credits Transfer System in English, or ‘Système européen de transfert et d’accumulation de crédits’ in French.

D for Doctorate (PhD):
6 semesters

M for Master’s degree:
4 semesters or 120 ECTS credits

L (‘Licence’) for Bachelor’s degree:
6 semesters or 180 ECTS credits

Grading system

→ Students are graded out of 20 points: 0/20 is the worst grade, and 20/20 is the best. The minimum grade to pass an exam is 10/20.

→ If you have less than 10/20, you can do a retake.

You can be assessed continuously throughout the year and/or in final exams (at the end of each semester).

To find out about your evaluation system, please refer to the examination rules (MECC) published by your faculty/school/institute. In general, Bachelor’s courses evaluate you continuously throughout the year and Master’s courses in final exams.

If you have a valid excuse, you may be allowed to participate in substitute examinations, which are usually held several weeks after the end of the semester.

The information in the ‘Résultats d’examens’ section, (Examination results) accessible on your Ernest digital work environment, is displayed for information purposes only. Only the transcripts sent by the school’s tuition department are authentic.

Don’t get lost in translation
CM or ‘cours magistraux’ (lectures)
They take place in the amphitheatres known more simply as ‘amphi’. Interaction with the teacher is limited. You must mostly take notes.

TD or ‘travaux dirigés’ (tutorials) and TP or ‘travaux pratiques’ (practical work)
These are small group classes that take place in classrooms or laboratories. You apply the concepts covered in CM.

Don’t get lost in translation
ECTS credits
The term ECTS means European Credits Transfer System in English, or ‘Système européen de transfert et d’accumulation de crédits’ in French.

Succeed in my academic year

Organisation of the courses

You will be able to have EUs with courses in several languages. Some courses are not open to international students. Ask your faculty/school/institute or check in the online catalogue:
→ unistra.fr → International → Venir à Strasbourg
→ Téléchargez le catalogue des enseignements disciplinaires en langue étrangère

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Succeed in my academic year

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**Succeed in my academic year**

**Tools to avoid plagiarism**

Plagiarism is sanctioned by the University of Strasbourg. In order to avoid it and to help you to correctly use the ideas of authors and the words available on the Internet in your homework, dissertations or theses, the university provides practical advice:

- [info-plagiat.unistra.fr](http://info-plagiat.unistra.fr)
- [relais.unistra.fr](http://relais.unistra.fr)
- [reeducation.unistra.fr](http://reeducation.unistra.fr)
- [questiondebonsens.uquebec.ca](http://questiondebonsens.uquebec.ca)
- [éviter-le-plagiat](http://éviter-le-plagiat)

**Tools for Unistra student success**

- **Support for my success on Ernest:** Find information, articles and a catalogue of educational resources to help you in your training.
  - [ernest.unistra.fr](http://ernest.unistra.fr)
  - [Mes Études](http://Mes Études)
  - [Soutien à ma réussite](http://Soutien à ma réussite)

- **Personalised counsel:** Make an individual appointment with a success counsellor to support and guide you throughout your university career.
  - [ernest.unistra.fr](http://ernest.unistra.fr)
  - [Mes Études](http://Mes Études)
  - [Soutien à ma réussite](http://Soutien à ma réussite)
  - [Apprendre et travailler plus efficacement](http://Apprendre et travailler plus efficacement)

- **FEU!** Do you want to easily meet other students? Place your ad on [feu.unistra.fr](http://feu.unistra.fr) to exchange with other students in a language, organise a cinema outing or ask for support in maths.

**Improve my French**

To help you improve your French, the university offers FLE (French as a Foreign Language) courses throughout the academic year:

**LanSAD center of the Faculté des Langues**

**FREE OFFERS**

- Provision of resources for learning French at the SPIRAL language centre or online on the RELAIS website:
  - [relais.unistra.fr](http://relais.unistra.fr)

- TANDEM to practice your French with French-speaking students:
  - [lansadmin.unistra.fr](http://lansadmin.unistra.fr)

**PAID OFFERS REQUIRING IIEF REGISTRATION**

- University diplomas from levels A1 to C2
  - Registration fees semester 1 or 2 = €1500
  - Registration fees semesters 1 and 2 = €2500
- Examination centre for the DELF B2 and DALF C1/C2 National Diplomas

**Institut International d’Études Françaises (IIEF)**

**FREE OFFERS**

- Examination centre for the DELF B2 and DALF C1/C2 National Diplomas

**PAID OFFERS REQUIRING IIEF REGISTRATION**

- University diplomas from levels A1 to C2
  - Registration fees semester 1 or 2 = €1500
  - Registration fees semesters 1 and 2 = €2500
- Examination centre for the DELF B2 and DALF C1/C2 National Diplomas

**Contact:**
- Idip | Institute for Development and Innovation, Success Advisor, conseillere-reussite@unistra.fr
- You can make an appointment by email and meet our success advisor according to your preferences: Esplanade campus, Allinée library, Bege library, International University House or by videoconference from your home.

- Pangloss language center
  - PANGLOSS building- 3rd floor
  - 2, allée René Capitant, 67000 Strasbourg
  - lansad-fle@unistra.fr

- [ieif.unistra.fr](http://ieif.unistra.fr)
- [S’inscrire](http://S’inscrire)
- [delfdalf@unistra.fr](http://delfdalf@unistra.fr)
PAID OFFER

→ FLE courses from levels A1 to B2-C1, given by the IIEF. The cost is €70 per session. This offer is renewed every semester.

Information and registration:
→ mui-inscriptions.unistra.fr

Contact:
mui-info@unistra.fr

Statut étudiant-artiste (Student-artist status)

If you wish, you can apply for the student-artist status to pursue both your studies and your artistic career:

→ one year of study in two years;
→ examination arrangements;
→ authorisation to be absent for training courses, performances, competitions, etc.;
→ priority choice for the TP and TD groups;
→ punctual access to workrooms.

You will thus have to apply in year N for year N+1.

Information and application:
→ culture.unistra.fr
→ Statut étudiant-artiste

Internships and jobs

To help you in your search for an internship, job or apprenticeship, you can contact:

◆ Espace Avenir
  Guidance and Career Integration Service, to guide you in your choice of studies and your search for an internship or a job.
  Contact:
→ espace-avenir.unistra.fr
  20 A, rue René Descartes
  67000 Strasbourg Cedex
  espace-avenir@unistra.fr

◆ Alumni Relations Service
  The Alumni Network is the professional social network for graduates, staff and doctoral students of the university. You will be able to apply for job offers online.
  Contact:
→ alumni.unistra.fr → Étudiants et personnels Unistra (login Unistra)
→ contact@alumni.unistra.fr
The 'Maison universitaire internationale' (MUI: International University House) is the emblematic place for the international welcome of the University of Strasbourg. Today, the MUI brings together the various central services of the university which welcome international visitors: the Erasmus+ Mobility centre, the non-Erasmus+ Mobility centre and the International Relations department’s ‘Bienvenue en France’ centre; the Office for the reception of international students of the University of Strasbourg and the migrant welcoming office; the Euraxess Centre of the Research and Development Department; the office of the cross-border university grouping ‘Eucor - The European Campus’.

The DRI is leading the ‘Bienvenue en France’ strategy, which aims to strengthen Unistra’s international attractiveness and to improve reception conditions for internationals. In July 2019, obtaining the ‘Bienvenue en France’ label with 3 stars for the quality of reception at the University of Strasbourg was a first step. Various projects have been launched, including this guide, which is also a concrete achievement!

It includes, among other things:

◆ STUDENT RECEPTION DESK

The ‘SVU-Mission accueil’ will inform you about the practical life of the university and student news. You will also get help to find your way on campus and will be able to renew your ‘Pass campus’.

◆ DISABLED SUPPORT

The ‘SVU-Mission handicap’ offers a specific reception and support system so that students with disabilities can continue their studies in the best possible conditions. It organises the necessary aids or accommodations in conjunction with the ‘Service de santé universitaire’ - SSU (University Health Service) and advises students on their study and professional projects. Solutions are also put in place with the university’s digital services to meet everyone’s needs.
The Camus offers individual, confidential consultations free of charge and by appointment with psychologists, psychiatrists and social workers.

The ‘Service universitaire de l’action culturelle’ carries out innovative cultural projects for the university, with the support of the DRAC Grand Est.

The ‘Service des sports’ organises sports activities for students and staff of the University of Strasbourg.

DNum provides digital services for teaching and research. You can contact IT support if you encounter any difficulty in using the university’s digital services.

The ‘Service des bibliothèques’ acquires, manages and makes available to the academic community documents of all types and offers many services for teaching and research.

The ‘Direction des études et de la scolarité’ manages, organises and coordinates the schooling of students.

The ‘Maison universitaire France-Japon’ facilitates the integration of Japanese students, teachers and researchers. You will find computers with Japanese keyboards, Japanese or French books and newspapers, etc.

You will have free access to the various consultations offered by the SSU. You will also be able to request a ‘health check-up’ during your schooling.

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You will have free access to the various consultations offered by the SSU. You will also be able to request a ‘health check-up’ during your schooling.

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Other structures outside the university

**Pôle LanSAD (Languages for Specialists in Other Disciplines)**
The LanSAD Centre of the Faculty of Languages brings together several language centres. Its training offer is aimed at all students of the University of Strasbourg and those of partner institutions.

![Contact](lansad-fle@unistra.fr)

**Service Relations Alumni (Alumni Relations Department)**
This service gives you access to the Alumni Network, the professional social network of graduates, staff and doctoral students of the University of Strasbourg. The Alumni site allows you to ask for advice to alumni from all disciplines via the directory and the sponsorship programme, register for monthly events related to professional life (online webinars and afterworks), apply for job offers, read inspiring portraits, etc.

![Contact](espace-avenir@unistra.fr)

**Espace Avenir (Study, internship and career centre)**
Guidance and professional integration service of the University of Strasbourg. 'Espace Avenir' is the essential service to support you in your choice of studies, your job search and your internship.

![Contact](espace-avenir@unistra.fr)

**Conseil à la réussite universitaire (Academic Success Tips)**
To help you integrate and familiarise yourself more easily with university life, you can meet up with a University Success Advisor.

![Contact](conseillere-reussite@unistra.fr)

**Other structures outside the university**

**Préfecture du Bas-Rhin**
The services of the ‘Préfecture’ are present during the ‘Agora de rentrée’ from September to November.

![Contact]( prefecture@bas-rhin.gouv.fr)

**Campus France**
‘Campus France’ is a public institution in charge of promoting French higher education abroad and welcoming international students and researchers to France. It encourages international mobility, manages scholarship programmes and runs the alumni network.

![Contact](strasbourg@campusfrance.org)

**Strasbourg aime ses étudiants (Strasbourg loves its students)**
Reception, information and networking facility provided by the ‘Ville et Eurométropole de Strasbourg’. It facilitates your integration and helps you discover the assets of this European capital through free events at the beginning of the school year and information relays throughout the year on services, infrastructures, actors, events, etc.

![Contact](strasbourgaimesesetudiants@strasbourg.eu)

**ADIL du Bas-Rhin**
The mission of ‘ADIL du Bas-Rhin’, a housing specialist, is to provide qualified advice on the legal, financial and tax aspects of your home.

![Contact](adil7.org)

**CAF du Bas-Rhin**
The CAF is a public organisation responsible for the payment of family financial aid such as housing allowance.

![Contact]( Info et contact de la CAF)

**Crous de Strasbourg / accommodation**
The ‘Crous’ offers you its services, essential for your housing, scholarship or catering questions.

![Contact](www.crous-strasbourg.fr)

**Action Logement (Housing)**
‘Action logement’ is financed by companies to facilitate access to home loans or rentals, via Loca-Pass aid and the VISALE guarantee.

![Contact](Direction régionale Action Logement Grand Est)

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**Deportation Checklist**

**The Essentials to Have Before You Leave:**
- Identity document (identity card, passport with valid visa);
- Proof of civil status (birth certificate, etc.);
- Learning agreement (for students part of an international mobility);
- Recent passport photographs;
- Vaccination record.

**To Be Kept with You Once You Have Completed Your Procedures:**
- Student card ('Pass campus') or school certificate;
- Proof of professional status;
- Bank Statement (RIB);
- Rental risk insurance certificate;
- Social security number given by the health insurance company;
- Proof of social security cover;
- European health insurance card.

**Other Useful Documents:**
- Proof of taxation (income tax notice N-1 or N-2, or non-taxation notice N-1 or N-2 or tax attachment);
- Proof of resources.

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**Caisse Primaire d’Assurance Maladie - CPAM du Bas-Rhin (Lower Rhine Primary Health Insurance Fund)**

The 'Caisse Primaire d’Assurance Maladie' reimburses the cost of care for people insured with the Social Security.

**Hôpitaux universitaires de Strasbourg - CHU (University Hospitals of Strasbourg)**

The Strasbourg University Hospital is structured into 21 centres grouping together all the activities of the University Hospital.
- Nouvel hôpital Civil - Hôpitaux Universitaires de Strasbourg (New Civil Hospital)
- Hôpital de Hautepierre (Hautepierre Hospital)

**Emergency and Useful Services of the City of Strasbourg**

- Emergencies / SAMU 67 - The emergency centre / SAMU 67 includes the intensive medicine and intensive care unit of Strasbourg University Hospital.
- Pompiers (Fire Brigade) - The fire brigade intervenes in particular in the event of fire or traffic accidents.
- Police - The police intervene in particular when someone is in danger: violence, theft, burglary, etc.

**Strasbourg Public Transport (CTS)**

The ‘Compagnie des Transports Strasbourgeois - CTS’ manages the urban transport network (bus/tramway) of the ‘Eurométropole de Strasbourg’.

**Vélhop**

Vélhop is the bike rental service set up by the ‘Eurométropole de Strasbourg’.

**Office de tourisme (Tourist Office)**

The Strasbourg Tourist Office is responsible for helping visitors discover the European capital through activities and visits to the city.

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Don’t forget to make photocopies. Some official documents will have to be provided in French by a professional translator in France.
Glossary

Academic registration
It must be done by all international students (part of a mobility or not part of a mobility) and French students at Unistra, in the faculties/schools/institutes. It corresponds to the registration to the courses that the student will follow and for which he/she will be able to take the exams. page 27

‘Agora de rentrée’
Set of useful services to get your stay off to a good start. page 40

Ancillary work authorised for foreign students
Legal working time, i.e. 964 hours/year, authorised for international students. page 18

Bank Transfer Order
Order given by a customer to his or her bank to send money to another bank account. page 18

Complementary health insurance
Complements the medical care provided by health insurance. page 32

Cours Magistraux (CM)
Courses held in lecture halls with note-taking and ‘Cours Magistraux’ (CM). page 46

‘Crédits ECTS’ (European Credits Transfer System)
Points system that allows you to validate your university course in Europe. page 46

Cursus de formation initiale
Ordinary training followed by French students at the University of Strasbourg. page 8

Deposit/security deposit
Amount of money requested by the landlord from the tenant of his accommodation. It is returned by the landlord at the end of the lease or used in case of damage / unpaid rent. page 15

‘Dossier Social Etudiant’ (DSE)
Procedure to apply for a scholarship and/or your student social housing. page 14

‘Ernest – Environnement numérique et social de travail’
Digital and social work environment to access your schedule and exam results. page 36

European Health Insurance Card (EHIC)
Allows you to have a coverage for your health care. page 32

‘Examen de santé’
Non-mandatory preventive health examination that allows you to take stock of your health, to be informed and guided. page 33

Final exams
Evaluation at the end of each semester. page 46

Guarantor
Person who undertakes to pay your rent as a tenant in the event of non-payment. page 15

Health insurance
Public service whose free and compulsory affiliation allows you to be reimbursed for part of your medical expenses. page 32

Housing Benefit
Called ‘APL’ or ‘ASL’ and paid by the ‘Caisse d’Allocation Familiale’ (CAF). page 20

Housing tax
Local tax that depends on the characteristics of your home, its location and your personal situation (income, composition of the household, etc.) on January the 1st. page 16

International Bank Account Number – IBAN
Bank identification codes allowing you to receive transfers to your bank account. page 17

International Relations Correspondent (COR)
Reference person within your faculty/school/institute to accompany you throughout your stay. page 10

International sponsorship
If you request it, your sponsor will answer your questions before and upon your arrival. page 43

Language levels
Defined by the European scale (CECRL) according to six levels (from the lowest to the highest: A1, A2, B1, B2, C1 and C2). page 11

Learning agreement
Document completed by international mobility students only, before their mobility and signed by the student, the home and host universities. page 27

Ongoing evaluation
Evaluation throughout the academic year. page 46

Massive Open Online Courses (MOOC)
Teaching course on the Internet. page 36

Modalities of knowledge and skills assessment (MECC)
Rules for the assessment of a diploma course. page 46

Multiple degree training
International mobility programme at the University of Strasbourg for obtaining several degrees. page 8

Proof of address
Document in your name less than 3 months old that proves your physical address (electricity bill, telephone bill, etc.). page 20

Rental agreement/lease
Allows you as a tenant to occupy a dwelling for a fixed period of time in return for payment of the rent. page 14

Scholarship
Provided by French public institutions, public institutions or establishments in the country of origin or the Erasmus+ programme to help you finance your studies. page 20

Short term programme
Programme of a few days/weeks, organised by your faculty/institute/school or by the university on a specific theme. page 24

Student and Campus Life Contribution (CVEC)
Contribution that allows you to access university health services, sports, art and culture. page 10

Student residence permit
Right granted on request by the French administration to stay for a limited period of time on French territory. page 30

Tax stamp
Allows you to prove that you have paid a tax / tax claimed by a public authority (State, General Council, municipality, etc.). page 30

Tutorials (TD) and Practical Work (TP)
Courses organised in groups that take place in classrooms/laboratories. page 46

University housing
Group of housing units managed by the Crous. page 14

Visa
Stamp or sticker in your passport that proves that you are authorised to travel to a country. page 12

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Direction des relations internationales (DRI), especially Rebecca Valeri
Direction de la recherche et de la valorisation (DIREV), especially Marie Déroche
Direction des études et de la scolarité (DES)
Espace avenir
Institut de développement et d’innovation pédagogiques (Idip)
Service de la vie universitaire (SVU)
Service de santé universitaire (SSU)
Service des sports
Service des bibliothèques
Service relations Alumni
Service universitaire de l’action culturelle (Suac)

Participated in the realisation

Central Services of the university:

Service de la vie universitaire (SVU)
Service de santé universitaire (SSU)
Service des sports
Service des bibliothèques
Service relations Alumni
Service universitaire de l’action culturelle (Suac)

University faculties/schools/institutes:

ECPM
ESBS
Faculté de chimie
Faculté de droit
Faculté de physique et ingénierie
Faculté de médecine
Faculté des sciences sociales

Université de Strasbourg

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This publication has been funded in the framework of the ‘Bienvenue en France’ Call for Proposals, of which the University of Strasbourg has been a laureate since July 2019.
We are pleased to welcome you at the University of Strasbourg and to accompany you throughout your stay.

This welcome guide informs you about the steps to follow to successfully integrate into our university: visa and residence permit applications, registration, organisation of your courses and assessments, our practical life advice, your departure checklist, etc. You will also find the contacts to answer your questions in the ‘who to contact’ section.

Enjoy our welcome actions set up within the framework of the ‘Bienvenue en France’ label now!